



# Sheldon School

**BE KIND | BE BRAVE | BE THE BEST YOU**

**RESET** – Our **RESET** room is supervised by staff- students are expected to arrive promptly and settle to the work provided in silence. Any disruption results in students being escalated to Internal Suspension in the **REFLECTION** room

**Lunchtime Detention** – 12.35 - 12.55 - students are escorted by staff at the end of period 4.

**Internal Suspension** – students supervised by staff in the **REFLECTION** room with work in silence to complete. Periods 1 – 4 plus lunchtime detention.

**External Suspension** – students not in school. Work will be provided. Readmission meeting before returning to school.

Below are examples of the sanctions that we apply and some typical scenarios. The list is not exhaustive, and we reserve the right to apply sanctions that support our school's values.

| Action  | Consequence                                   | E praise log              | Parents Informed by: |
|---|---|---------------------------|----------------------|
| Low level disruption to learning                  | Warning logged on epraise                     | Warning                   | Epraise              |
| Student using mobile phone or headphones          | Confiscation until end of school day          | Mobile Phone / headphones | Epraise              |
| Missing Equipment / Kit                           | Lunchtime detention                           | Missing Equipment / Kit   | Epraise              |
| Disruption to lesson                              | RESET – plus lunchtime detention              | RESET                     | Epraise              |
| Late to school or lesson                          | Lunchtime detention                           | Late                      | Epraise              |
| Uniform issues that can be dealt with immediately | Correct problem and issue lunchtime Detention | Uniform                   | Epraise              |

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| Uniform issues that cannot be dealt with immediately                   | RESET until issue is resolved | RESET  | The Pastoral Team issue uniform cards or contacts home to resolve. Detention as appropriate |
| Poor movement around school  | Lunchtime Detention           | Poor movement around school  | Epraise   |
| <b>Action</b>  | <b>Consequence</b>            | <b>Actioned by:</b>  | <b>Parents Informed by:</b>   |
| Failure to hand over mobile phone/headphones                           | 1-day Internal Suspension     | BSC / Pastoral Team / LT   | Pastoral Team. Day before if possible or morning of suspension                              |
| Failure to attend Reset / Refusal to go to RESET / Disruption in RESET | 1-day Internal Suspension     | BSC to inform Pastoral Team  | Pastoral Team. Day before if possible or morning of suspension / asap                       |
| Failure to attend the lunchtime detention                              | 1-day Internal Suspension     | BSC to enter details on E praise - Pastoral Team to collect at end of a.m. tutor | Pastoral Team. Day before if possible or morning of suspension                              |
| Truancy  | 1-day Internal Suspension     | BSC / Pastoral Team / Attendance   | Pastoral Team. Day before if possible or morning of suspension                              |

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| Student leaves site without permission   | 1-day Internal Suspension | BSC / Pastoral Team / Attendance   | Pastoral Team. Day before if possible or morning of suspension |
| Part of a group, unclear who was vaping and or sharing cubicles.                                     | 1-day Internal Suspension | Duty Staff log as "Out of lesson issue"<br>BSC / Pastoral Team to action | Pastoral Team. Day before if possible or morning of suspension |
| Standing on toilet seats   | 1-day Internal Suspension | Duty Staff log as "Out of lesson issue"<br>BSC / Pastoral Team to action | Pastoral Team. Day before if possible or morning of suspension |
| Actions or language towards members of our school community that undermine the values of the school. | 1-day Internal Suspension | Duty Staff log as "Out of lesson issue"<br>BSC / Pastoral Team to action | Pastoral Team. Day before if possible or morning of suspension |
| <b>Action</b>  | <b>Consequence</b>        | <b>Actioned by</b>   | <b>Parents informed by</b>                                     |
| 2 Resets in 1 Day  | 1-day External Suspension | BSC to inform Pastoral Team  | Pastoral Team contacts parents at earliest opportunity         |
| 3 or more Resets in a week   | 1-day External Suspension | BSC to inform Pastoral Team  | Pastoral Team contacts parents at earliest opportunity         |
| 3 Internal Suspensions in a term   | 1-day External Suspension | BSC to inform Pastoral Team  | Pastoral Team contacts parents at earliest opportunity         |

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| Vaping or in possession of a vape on the school site   | 1-day External Suspension                            | All Staff  | Pastoral Team contacts parents at earliest opportunity |
| Repeated incidences of poor behaviour  | 1-day External Suspension                            | Pastoral Team  | Pastoral Team contacts parents at earliest opportunity |
| Walking away from staff, refusing to give a name / giving a false name                               | 1-day External Suspension                            | Staff log as "Out of lesson issue" BSC / Pastoral Team to action | Pastoral Team contacts parents at earliest opportunity |
| Unacceptable behaviour in toilets e.g. damage / peering over at another student                      | External Suspension – duration dependent on severity | Duty Staff   | Pastoral Team contacts parents at earliest opportunity |
| Discriminatory incidents or language that does not fit in with our community values                  | External Suspension – duration dependent on severity | All Staff  | Pastoral Team contacts parents at earliest opportunity |
| Physical altercation that is dangerous and/or causes harm  | External Suspension – duration dependent on severity | All Staff  | Pastoral Team contacts parents at earliest opportunity |
| Actions or language towards members of our school community that undermine the values of the school. | External Suspension – duration dependent on severity | All Staff  | Pastoral Team contacts parents at earliest opportunity |
| Significant disruption   | External Suspension – duration dependent on severity | All Staff  | Pastoral Team contacts parents at earliest opportunity |